

PEASENHALL PARISH COUNCIL

Minutes of the Peasenhall Parish Council meeting
held at the **Assembly Hall on Wednesday 17th July 2024**

2024/068 Attendance and apologies

Attendees:

Cllr. Barry Rowing (acting-chair)
Cllr. Zoe Horlock (joined the meeting at
7.20 pm)
Cllr. Sam Seddon
Cllr. Roger Benstead
Cllr. Sam Bryant

Apologies for absence:

County Councillor Stephen Burroughes
Cllr John Bawtree

In attendance:

District Cllr Julia Ewart
Carol Hume - Parish Clerk
3 members of the public

Absent:

Cllr Gary Greenwood

Apologies for absence were approved unanimously.

2024/069 Declarations of interest and requests for dispensations

There were no Declarations of Interest or Requests for Dispensation

2024/070 Public Forum

- a) One resident, Mr L Moss, had brought his new neighbours along to their first PPC meeting.
- b) The report from County Councillor Burroughes had been circulated to councillors prior to the meeting. The report from District Cllr Ewart had also been circulated prior to the meeting. Items of interest and information from the report were highlighted to PPC by DC Ewart. Cllr Rowing asked DC Ewart before she left the meeting if she had any update on the Valley Farm concerns reported to ESC. She mentioned the sudden sad loss of the planning officer involved and a possible delay. She suggested he might contact her by phone for an update.

2024/071 Minutes

The minutes of the Parish Council Annual Meeting held on 19th June 2024 were approved as an accurate record and signed by the Acting-chair, Cllr Rowing.

2024/072 To receive progress reports for information

- a) The First Aid Course is booked for the 7th September 2024. The clerk had received an email from Mrs Collins asking for confirmation that PPC has already agreed to match the £170 donation pledged by ESC. The clerk will contact Mrs Collins to confirm this decision so that participants of the upcoming course can be notified of the cost.
- b) The Emergency Planning Workshop on 15th July was attended by Cllr Bryant and Mr L Moss. Following input from that meeting Cllr Bryant will make a few more changes to the draft Emergency Plan and he hopes to circulate a second draft before the next PPC meeting in September. Cllr Bryant announced he will be stepping down as a councillor to go travelling but hopes this will not be until after the next PPC meeting.

c) Cllr Rowing presented quotes for two types of litter bin as they are not free and PPC would have to pay. Neither are recycling bins as there has been a change of policy by ESC with no further information available. The smaller bin cost is £445 and the larger Jubilee bin is £770 which includes installation and the cost of emptying. The cost of a new bin sited on the SCC verge near the cemetery would be £160 but there would be no additional charge if it was sited close, within the PPC cemetery boundary. Cllr Horlock said there is a recycling bin in Snape which she will try and get a price for along with the cost of emptying it. Cllr Rowing said that the cemetery grey bin is used for dog excrement. He suggested buying two signs reminding people to pick up their own dog's excrement. The litter-pick day will be on Sunday 15th September in the afternoon, meet at the Assembly Hall. A notice will be put in the Fisherman. Following some complaints about the uncut areas in the cemetery a few small notices are to be put up explaining why there are areas that haven't been cut but left wild for wildlife, insects etc. Mr L Moss said he will contact SWT to find out how much their signs would cost.

d) Cllr Rowing had attended the Sizewell C Community Funding meeting and had spoken to James Brewer who suggested PPC should apply for a large grant, which could possibly be split into two if necessary and held in abeyance to assist PPC with furnishing the amenity land at Mabel's Walk. £10k would be requested for allotment storage and £15k for play equipment, both to match fund PPC's own earmarked funds. The first deadline for applications is 4th August so Cllr Rowing will make an application on behalf of PPC asap. It is possible for PPC to make more than one application. Following a recent email hacking issue involving councillors and the clerk it was agreed to add the idea of having individual separate emails for PPC correspondence to the next agenda. The defibrillator battery has run out. EAAA will get a new one but they are having supply issues so Cllr Rowing suggested buying a new one at a cost of circa £200. Cllr Benstead will wait for an update from EAAA and will liaise with Cllr Rowing. It was agreed unanimously to buy a new battery if it proved necessary. The clerk will be registered on the Circuit as the Support Guardian.

2024/073 Finance and Governance

- a) The current financial position, including receipts was agreed.
- b) The bank reconciliation for Q1 was approved.
- c) The budget v actuals Q1 was approved with one amendment.
- d) The clerk said the result of the 2023/2024 audit conducted by SALC had shown there were several recommendations and comments listed which will need to be put on future agendas for discussion and subsequent approval.
- e) The payments as listed on the agenda were approved for payment.

Cllr Benstead agreed to be a signatory for the Barclays accounts replacing Jane Collins.

2024/074 Planning – DC/24/2353/TCA

PPC are not a consultee on this application to reduce the canopy on an oak tree in Hackney Road but Cllr Rowing will write a comment for inclusion on the ESC website when Cllr Benstead has viewed the tree and made any comments in his capacity as PPC Tree Warden. Cllr Rowing recently attended the Planning Forum and spoke to Ben Woolnough, Head of Planning at ESC who welcomed more communication and opportunities to comment on local applications. Cllr Bawtree will attend the next forum in August.

2024/075 Mabel's Walk/Allotments

Cllr Rowing had sent an email to ESC as agreed in June and has spoken with Ben Woolnough. There is a sign up in front of the proposed new play area indicating it is a wildflower area. The developer's view about the future of this area differs considerably with that of PPC.

2024/076 Village Issues

a) Cllr Horlock said that the Community Self-help Scheme is not going to be any use for the village owing to restrictions on what can and can't be done. It would be easier to pay someone to do any necessary work. On other traffic matters, nothing has been heard from Wayne Saunders regarding the solar SID nor from County Cllr Burroughes.

There was some discussion regarding the need for a traffic survey along Heveningham Long Lane and whether it is necessary to have it. Cllr Horlock said that she wants a set of results and quantifiable data because of the number of people who complain about speeding along there.

Cllr Rowing proposed the increase cost for the surveys from £615 to £635 should be accepted. All agreed to the increase. The clerk will write to Wayne Saunders and ask him to go ahead with the surveys. The solar SID has been cleaned and moved. It is working very efficiently in its new position.

b) There has been no clearance in the Gull. The bridge parapet has now also fallen in with a temporary fence put up. This has been reported to SCC so awaiting some action from them

2024/077 Correspondence

a) A draft of a Nuisance Issues Policy Letter had been circulated to councillors prior to the meeting. There were a few comments and it was agreed to send the draft to SALC for any advice or comment from them. The clerk will do this.

b) A letter of concern about smoke allegedly coming from Valley Farm from a resident living in Mill Road had been received. It was agreed that the clerk should send them a copy of the original PPC letter sent in May to Mr and Mrs Collins and Dr Stansfeld along with a copy of the minutes of the PPC meeting held on 17th April. Also to mention that District Cllr Ewart is aware of the situation regarding Valley Farm.

c) There was some discussion about the request for a £500 donation from PPC to Yoxmere Fisherman. Cllr Rowing has concerns regarding whether this would be a one-off donation or an annual request? Also was advertising being used as a way of raising funds and was there an online version available? There could be future questions about spending public funds on such requests. Cllr Rowing had a proposal "that PPC should give a one-off donation to the Yoxmere Fisherman of £500 to be reviewed next year". Cllr Bryant proposed this motion, seconded by Cllr Horlock. The proposal was agreed by all councillors except Cllr Rowing who abstained.

d) Following receipt of a letter of resignation from PPC from Jane Collins, the clerk was asked to write and thank her for her hard work and dedication as a councillor over the past two years. Cllr Rowing reminded councillors that a new SALC representative would be needed to be appointed at the next meeting.

e) A letter received from Citizens Advice East Suffolk asking for a donation will be discussed at the next meeting.

2024/078 Date of the next meeting

The next meeting of the Parish Council was confirmed as being on **Wednesday 18th September 2024** at 7 pm in the Assembly Hall.

The meeting closed at 21.10 hours.

Carol Hume

Parish Clerk/RFO

Minutes signed as correct:

Date:

2024/021

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