

.PEASENHALL PARISH COUNCIL

Minutes of the Peasehall Parish Council meeting
held at the **Assembly Hall on Wednesday 16th October 2024**

2024/091 Attendance and apologies

Attendees:

Cllr. Barry Rowing
Cllr. Zoe Horlock
Cllr. Gary Greenwood
Cllr. Roger Benstead
Cllr. John Bawtree
Cllr. Sam Seddon

Apologies for absence:

District Councillor Julia Ewart
County Councillor Stephen Burroughes

In attendance:

Carol Hume - Parish Clerk
2 members of the public

Apologies for absence were approved.

2024/092 Declarations of interest and requests for dispensations

There were no Declarations of Interest or Requests for Dispensation

2024/092 Election of Vice-Chairman

There were no nominations for Vice-Chairman. This item will be included on the agenda for the PPC meeting in January 2025.

2024/093 Co-option of new councillor

Mr Oliver Charles gave details of his suitability to be a Parish Councillor. His co-option to PPC was proposed by Cllr Rowing and agreed unanimously. He signed the Declaration of Office.

2024/094 Public Forum

- a) A resident said there are Sibton residents who are concerned about the number of lorries going along the Street. There are several building projects going on in the area leading to increased traffic. It was suggested to try and get the details of lorries or take photos for identification.
- b) The reports from CC Burroughes and DC Ewart had been circulated prior to the meeting and will be published on the website.

2024/095 Minutes

The minutes of the Parish Council Annual Meeting held on 17th September 2024 were approved as an accurate record and signed by the Chairman, Cllr Rowing.

2024/096 To receive progress reports for information

- a) Cllr Rowing and Cllr Charles attended a meeting on 7th October at Huntingfield Hub which gave advice on risk assessments. Cllr Charles will re-do sections of the draft plan and add more to it. DC Ewart will be arranging distribution of the "Z" cards to all households.
- b) Litter Bin - Cllr Horlock had no further information. Move to the next meeting agenda.
- c) Warm Welcome Scheme – There are not enough volunteers to run a scheme or time to apply for the grant so there will be nothing held at the Assembly Hall this winter.

d) River Yox debris - Cllr Rowing said that EA have cleared some of it but more needs to be done. An email had been received from Matt Hullis, SCC Head of Environment Strategy in which Riparian ownership was mentioned. Cllr Charles asked if this could be clarified in relation to properties along the Yox.

e) SZC Community Forum meeting 9.10.24 – Cllr. Horlock said the meeting was long and complex, with many questions from local councillors. SZC want the public to contact them with any concerns either by email (info@sizewell.com), by phone or go to the office in person. The address is Sizewell C Information Office, 48-50 High Street, Leiston IP16 4EW. More information can be found on the East Suffolk Council website including minutes from previous meetings. Cllr Seddon will attend the next Northern Transport meeting on 6th November. He had attended the last NT meeting and had spoken to the traffic consultant who had added Peasenhall to the list of villages for traffic monitoring. So that baseline information on traffic movements can be collected, traffic tubes have been put outside Peasenhall PO. When Sizewell C construction starts further surveys may be carried out. There is funding available from the Transport Forum which could be useful for village pinch points.

2024/097 Finance and Governance

- a) The current financial position and receipts was agreed.
- b) Bank Reconciliation Q2 was approved and signed by the Chairman.
- c) Budget v Actuals Q2 was approved.
- d) After some discussion and following a vote, a majority of councillors agreed to the requested donation of £300 to be made to Peasenhall & Sibton Sports Field.
- e) Donation of £25 to the Lions Club Message in a Bottle scheme proposed by Cllr Rowing was agreed to unanimously.
- f) Cllr Horlock said there are more changes to the Asset Register which she listed. The clerk will update ready for approval at the next meeting.
- g) General Reserves Policy was agreed and adopted.
- h) Following agreement that the scope and effectiveness of arrangements when appointing an internal auditor by all councillors, it was agreed to appoint SALC as auditors for 2024/2025.
- i) The payments as listed on the agenda were approved for payment.

2024/098 Planning - No new applications had been received.

2024/099 Mabel's Walk/Allotments

Cllr Rowing has sent another email to Lorraine Francis at ESC in respect of future PPC intentions. There will be a meeting of the Allotment Committee on 4th November to which members of the public on the allotment waiting list will be invited to attend.

2024/100 Village Issues

a) Traffic management – The Badingham Road sign has been cleared of obstruction by SCC. Missing junction markers on the road at Emmetts crossing have been reported. The Chairman asked councillors to take photos of any traffic issues they see in the village and report on the Suffolk Highways website portal or on their phone. The police Speedwatch contact has asked where they should be set up – it was agreed on Pouys Street, outside Weavers Tea Room and at Smythe Close. Cllr Rowing will write to the Directors there and request permission. The traffic survey has been removed from Long Lane, results awaited. Cllr Seddon said pedestrians have concerns about safety on Rendham Road and Mill Hill. Someone from SCC with speed limits as their remit could be invited to come and see the problem. At the next SZC Northern Transport Forum meeting two questions from each delegate are allowed so let Cllr Seddon know beforehand and he will ask.

2024/027

- b) Proposed new hub with sports facilities at Hubbards Hill – There are no further updates so this item will not be put on future agendas until more information is received.
- c) Village Christmas Tree Event – Cllr Rowing proposed that for this year as an experiment the event will be held at the Assembly Hall on 8th December at 5 pm. This will be advertised as usual.
- d) Memorial Remembrance – The Chairman encouraged all councillors to attend the memorial service at Peasenhall War Memorial on 11th November at 11.00 am. He will be laying a wreath on behalf of Peasenhall PC.
- e) Rose Harsent's grave in the cemetery – The Chairman proposed that an artificial rose be put in to mark the grave for clearer identification of the plot. It was proposed and agreed that a rose be planted there too. Cllr Horlock will purchase one and arrange for it to be planted on site.

2024/101 Correspondence

- a) The clerk will provide more information at the next meeting, following an online meeting with the Parish Helper Service Team on 21st October.
- b) There were no further comments on the letter received from Ben Woolnough, ESC Head of Planning. A future planning application relating to Valley Farm is awaited.

The Chairman asked if the meeting could be extended

2024/102 Matters to be brought to the attention of the Council

- a) A "Happy to Chat" scheme for village benches has been highlighted by Sam Kenward and the Chairman suggested another bench in the cemetery to match the one already there could be used for this. It would cost approximately £800, match-funding from ESC could be available for this. The bench near Weavers is dirty and needs a good clean-up so Cllr Horlock suggested a general village tidy-up be put on a future agenda. This could be done by volunteers or someone paid by PPC.
- b) The five grit bins in the village are all in good condition and they will be refilled shortly by Suffolk Highways.
- c) Open Space/Play Area – Cllr Rowing proposed that a planning pre-application be submitted to East Suffolk Council soon in respect of the land at Mabel's Walk intended for open space and play area use and this was approved unanimously. The ownership of the land needs to be established before this can be done. It is proposed to hold an EGM at a future date to discuss plans for the open space and play area, and this meeting will be advertised well in advance to enable members of the public to attend to give their views and ideas on the project.

Confidential items were included in this section of the meeting.

2024/103 Date of the next meeting

The next meeting of the Parish Council was confirmed as being on **Wednesday 20th November 2024** at 7 pm in the **Methodist Church Room**.

The meeting closed at 21.20 hours.

Carol Hume

Parish Clerk/RFO

Minutes signed as correct:

Date:

2024/028

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