

Draft, not yet approved by Council
PEASENHALL PARISH COUNCIL
MINUTES

Of the Meeting of the Parish Council held on the 31st of October 2018

Present:- Parish Councillors; Norman Ball, John Bawtree, Christopher Bishop, Roger Benstead, Peter Dance, Nicholas Levett-Scrivener, Chris Norrington(Chairman), Kenneth Parry Brown and Frank Potter (Vice-Chairman).

Apologies were received from Tony Sore and Stephen Burroughes.

2018/123 The Chairman welcomed councillors and 5 members of the public.

2018/124 DECLARATIONS OF INTEREST - Nicholas Levett-Scrivener declared an interest in Agenda items 14 and 16, and Kenneth Parry Brown declared an interest in Agenda item 7.

The Chairman suspended the meeting at this point

2018/125 PUBLIC FORUM - Councillor Burroughes' Reports as County and District Councillor were read out by the Chairman.

Questions were asked concerning matters which were on the Agenda and would therefore be discussed at that point in the meeting. These were; insurance for Speedwatch (see Minute 2018/134 below); Christmas Lights (see Minute 2018/139 below); Cemetery matters (see Minutes 2018/137 and 2018/138 below). A question concerning the reservation of grave plots - the Clerk confirmed that reservations could be made.

The Chairman reconvened the meeting at this point.

2018/126 MINUTES of the meeting of 26/09/2018 were approved and signed as a true record.

2018/127 MATTERS ARISING FROM THE MINUTES - That the East Suffolk Planning Department be contacted with regard to the need for planning permission in the case of a proposed temporary vehicular access to a new housing development.

2018/128 FINANCIAL REPORT- Balances (at 28/09/2018):- Current A/C - £25,636.30 Deposit A/C - £7110.47.

Cheques signed: Community Action Suffolk (website hosting) £60.00, SALC (Payroll Services) £54.00, M Trovell (WW1 Centenary Tree Planting invoices paid as authorised by Minute 2018/104 (Designer Metal £666.00, Anglia Signs £700.45, Botanica £311.95) £1678.40. S137 PAYMENTS - Disability Advice Service (East Suffolk) £125.00, Leiston, Saxmundham and District CAB £200.00, Halesworth Volunteer Centre £100.00, East Anglia Children's hospices £100.00, Royal British Legion £100.00, East Suffolk Foodbank £100.00, Coastal Accessible Transport Service £200.00.

2018/129 BUDGET FOR 2019/20 Possible additions suggested were Laybys in The Street, The Cemetery Main Path, Planting around The Village.

2018/130 PLANNING ISSUES - None

2018/131 REVISED STANDING ORDERS - The Clerk presented revised Standing Orders including the new GPDR content. Adopted with all in favour.

2018/132 DATA PROTECTION - The Clerk is to produce a Data Protection Notice for the Council website to be approved at the next meeting.

2018/133 WW1 CENTENARY - (x-ref 2018/87, 104 and 118) - The Chairman restated the programme for Remembrance Sunday - Tree Dedication by The Rev. Susan Warne at 10 am, Remembrance service in St. Michaels at 10.45, WW1 Themed Lunch in the Village Hall at 1.00.

2018/134 SPEEDWATCH The Clerk confirmed that a grant for £175.00 had been received from Suffolk County Council via Rachel Rowe and that Peasehall Parish Council insurers had been contacted and the Council insurance policy will cover equipment, Public

Liability and volunteers. The Chairman explained that responsibility for and operation of the SID would remain with the Council. The Clerk is to contact Councillor Burroughes with a view to applying for funding for the Speed Camera.

The Council considered a grant application for £200.00 for Speedwatch funding. The Chairman pointed out that this would be predicated on the basis that the major part of the funding, from other sources, is to come. It was proposed by Nicholas Levett-Scrivener and seconded by Kenneth Parry Brown that the grant be awarded, all in favour.

2018/135 LAY-BYS IN THE STREET AND THE VILLAGE IMPROVEMENT SCHEME

The question of whether the Council wished to pursue an improvement scheme for The Causeway side of The Street. After discussion it was decided that the Chairman and Norman Ball would seek a meeting with the landowner and report back at the next meeting.

2018/136 GRIT BINS - Following Suffolk County Council's decision that grit heaps would no longer be topped up and that grit bins would replace them Councillors are to report back at the next meeting with suggested sites for the bins.

2018/137 CEMETERY EXTENSION - The Clerk reported that an estimated 60 to 70 plots were available in the Cemetery when the currently spare ground is consecrated. The Chairman suggested that possible extensions to The Cemetery could be considered at a later date.

Peter Dance stated that he had obtained a quotation of £350.00 to remove a diseased cherry tree in the Cemetery and to provide a concrete base for the Cemetery Seat. Nicholas Levett-Scrivener proposed and Kenneth Parry Brown seconded that this be accepted. All in favour. The Chairman requested that a formal quotation is submitted to the Council before an acceptance is finally given to the contractor.

18/138 LEASING OF GRAVES - The Council discussed the possibility of producing a document concerning the responsibilities of executors of the deceased towards the grave plot of the deceased. The Clerk is to contact SALC and talk to undertakers in order to establish current practice.

2018/139 CHRISTMAS LIGHTS - The Clerk confirmed that The Council Insurance would cover Christmas Lights. The Chairman would speak to the occupant of The Bungalow with a view to an electrical connection. The Chairman estimated that a cost to the Council for providing the lights, extension lead and tree would be around £200.00. It was proposed by Kenneth Parry Brown and seconded by John Bawtree that the Council should approve this expenditure. All in favour.

The proposed Switch On of the Christmas Lights is Friday December the 7th.

2018/140 CORRESPONDENCE - Invitations to The Power Networks Roadshow at Bury St Edmunds on November 5th, and The Police SNT Meeting in Halesworth on November 6th. SCDC have notified that there will be a consultation period for the Polling Districts and Polling Places Review open until November 30th.

2018/141 MATTERS FOR CONSIDERATION FOR THE NEXT AGENDA - Items from Minutes 2018/129/132/133/134/135/136/138/139.

2018/142 DATE OF THE NEXT MEETING - Wednesday 28th November 2018 at 7.30pm at the Methodist Church Hall.

The meeting closed at 9.20pm.