

Draft not yet approved by council
PEASENHALL PARISH COUNCIL
MINUTES

Of the Meeting of the Parish Council held on the 27th of June 2018

Present:- Parish Councillors; Norman Ball, John Bawtree, Roger Benstead, Christopher Bishop, Peter Dance, Chris Norrington (Chairman), Kenneth Parry Brown and Frank Potter (Vice-Chairman).

Apologies were received from Nicholas Levett-Scrivener, Tony Sore and Stephen Burroughes.

2018/77 The Chairman welcomed councillors and one member of the public.

2018/78 DECLARATIONS OF INTEREST - none

2018/79 PUBLIC FORUM - A question was asked concerning Peasehall and Sibton Playing Field. The Chairman pointed out that this was not a responsibility of The Parish Council but answered the question as the Parish Council representative on The Playing Field Committee.

2018/80 MINUTES of the meetings of 23/05/2018 (The Annual Meeting) were approved and signed as a true record.

2018/81 MATTERS ARISING FROM THE MINUTES - none.

2018/82 FINANCIAL REPORT - Balances (at 31/05/2018):-

Current A/C - £19905.01, Deposit A/C - £7103.39

Cheques were signed for:- Suffolk Preservation Society (subscription) £30.00, HMRC (PAYE) £140.80, MATrovell (salary April/May/June 2018) £563.45.

2018/83 STANDING ORDERS - The Clerk informed the Council of an amendment to the Standing Orders had been made necessary by The New Data Protection Regulations and that the revised Standing Orders would be presented to the Council at the next full meeting.

2018/84 RISK ASSESSMENT - The Risk Assessment for Peasehall Parish Council for was presented to the council. It was proposed by Frank Potter and seconded by Kenneth Parry Brown that this be adopted. All in Favour.

Maintenance matters were discussed at this point. Carl Thurston to be reminded of outstanding work on the two bridges and the provision of a concrete base for the cemetery seat. Work in the cemetery to be arranged - spraying the path for weeds, attention to the cherry tree and clearing ivy from the pine tree.

2018/85 FINANCIAL RISK ASSESSMENT - The Clerk presented councillors with a newly formulated Financial Risk Assessment document. After some discussion the Council requested two minor changes to be made. In section 2.2 the word *payment* be deleted and replaced by the word *receipt* and in section 3.1 the words *on behalf of The Parish Council* be added after the word *incurred*. It was proposed by Kenneth Parry Brown and seconded by John Bawtree that the amended Financial Risk Assessment be adopted by Council. All in Favour.

2018/86 DATA PROTECTION - All personal data held by the Council, whether electronic or paper, and whether held by the Clerk or Councillors is subject to Data Protection legislation. Councillors are requested to check any records that they may hold and bring a list of any data to the September meeting to check for compliance to the legislation.

2018/87 - WW1 CENTENARY - The following arrangements were proposed by Kenneth Parry Brown and seconded by Peter Dance with all councillors being in favour.

That 63cm galvanised tree guards be purchased for each tree.

That plaques be purchased from Anglia Sign Casting.

The Chairman to liaise with the above with reference to the permanent fixing of the plaques to the guards. A budget of £200.00 was agreed for this.

The trees to be purchased from Botannica and planted by them.

The trees are to be positioned at the western end of The Causeway in the grass verge between the roadway and The Gul.

2018/88 - MAINTENANCE ISSUES - Discussed under Minute 2018/84 above.

2018/89 PLANNING ISSUES - The Council has received notice of public consultation on the First Draft of the Suffolk Coastal Local Plan. The consultation period is from July 20th to September 14th 2018. Local drop in sessions will be at Saxmundham Market Hall on July 31st and Yoxford Village Hall on August 23rd, both to be open from 4pm to 7.30pm.

There will be a Councillors session at SCDC in Melton on July 18th which Chris Norrington will attend and a one-hour slot with a representative of the Planning Department on August 1st at 2pm which Chris Norrington will also attend. A maximum of three councillors may attend and Chris Bishop and Peter Dance indicated that they will check their availability and hope to attend.

It was decided that an extraordinary meeting of the Council be called for Wednesday September 5th at 7.30pm in The Methodist Church Room in order to compose the Council's response to the public consultation.

2018/90 CORRESPONDENCE - Notice of a Community Energy and Planning Workshop at SALC on July 4th, no councillors were available to attend.

A letter from Suffolk Constabulary asking if the Council would be interested in a joint venture with regard to funding PCSOs. After discussion it was decided that the council did not wish to pursue this.

2018/91 MATTERS FOR CONSIDERATION FOR THE NEXT (Sept 27th) AGENDA -

Items from Minutes 2018/86/87/, S137 payments, Speedwatch, lay-bys in the Street, Cemetery extension, leasing of graves.

2018/92 DATE OF THE NEXT MEETING - Wednesday 27th September 2017 at 7.30pm at the Methodist Church Hall.

Please see also the date of the Local Plan response meeting above (Minute 2018/89).

The meeting closed at 9.30pm.