

**PEASENHALL PARISH COUNCIL
MINUTES**

Of the Meeting of the Parish Council held on the 28th of March 2018

Present:- Parish Councillors; Norman Ball, Christopher Bishop, John Bawtree, Peter Dance, Nicholas Levett-Scrivener, Chris Norrington (Chairman), Kenneth Parry Brown, Frank Potter and Tony Sore.

There were no apologies

2018/19 The Chairman welcomed councillors and Roger Benstead as a newly co-opted councillor. Mr. Benstead signed the Declaration of Acceptance of Office.

There were no members of the public present.

2018/20 DECLARATIONS OF INTEREST - Councillor Levett-Scrivener declared an interest in Agenda Item 8 (1918 Armistice Celebration)

2018/21 PUBLIC FORUM - There was no Public forum and no reports from Councillor Burroughes.

2018/22 MINUTES of the meeting of 31/1/2018 were approved and signed as a true record.

2018/23 MATTERS ARISING FROM THE MINUTES - The Clerk confirmed that the Council's submission to the Consultation on Peasehall School Playing Field had been submitted.

2018/24 APPOINTMENT OF A SAFEGUARDING OFFICER - following the resignation of Teddy Forsythe, Frank Potter was appointed as the Council's new Safeguarding Officer.

2018/25 APPOINTMENT OF DATA PROTECTION OFFICER - The Clerk explained that the appointment of a Data Protection Officer for the Council is a mandatory requirement under the General Data Protection Regulation (EU) 2016 and that councils must make provision for this by the deadline of 25/05/2018. Clerks and Councillors can not take on the role for their own council therefore an outside 'expert' needs to be appointed. 80 councils in Suffolk have expressed an interest to The DPO Centre Ltd. to act as their DPO. After discussion it was agreed that Peasehall Parish Council would register an interest, the clerk is to register a category one interest.

2018/26 1918 ARMISTICE CELEBRATION - The Chairman reported the progress so far and received approval from the Council. A more detailed report will be made nearer the time. The Clerk is to apply for financial assistance for the project from the Sizewell C Neighbourhood Fund.

2018/27 HIGHWAY MATTERS - The Chairman reported the progress with regard to painting the railings in Hackney Road, The Council agreed to progress with the project.

2018/28 FINANCIAL REPORT - Balances (at 28/2/2018):-

Current A/C - £20360.81, Deposit A/C - £7099.85

Cheques were signed for:- SALC (payroll services) £54.00, HMRC (PAYE) £141.00, MA Trovell (clerk's net salary, Feb/March 2018) £375.50, MA Trovell (clerk's expenses Oct 2017- March 2018) £42.48, Heelis and Lodge (internal Audit) £66.00, SALC (Clerk's course) £19.20.

2018/29 GRANT APPLICATION, ST MICHAEL'S CHURCH CLOCK - It was proposed by Christopher Bishop and seconded by John Bawtree that the full amount of the request (£550.00) be granted. This was defeated by 6 votes to 2. An amendment was proposed by Nicholas Levett-Scrivener and seconded by Peter Dance that an 80% grant (£440.00) be awarded. This was passed by 6 votes to 2.

2018/30 AUDIT FOR 2016/2017 - The Clerk reported that the external auditors pointed out the grant from SCDC was entered erroneously in the Precept Section of the

return. The Clerk is required to explain to the Council how this may be avoided in the future. It will be avoided because there is no grant for 2017/2018.

2018/31 BUDGET FOR 2018/2019 - the clerk presented a budget for the next Financial Year. It was proposed by Kenneth Parry Brown and seconded by Nicholas Levett-Scrivener that this be accepted, all in favour.

2018/32 GRASS CUTTING AND OTHER MAINTENANCE AND ENVIRONMENTAL MATTERS (x-ref 2018/9) - The Clerk reported that three contractors had been invited to quote for grass cutting in the village but as yet no prices had been received.

With regard a gap between the railings and the footway on the easternmost bridge over the Gul. The Clerk confirmed that Carl Thurston had been contacted to establish what could be done to rectify this.

2018/33 PLANNING ISSUES - The Clerk reported that, concerning the Barn Conversion at the rear of Bay House had been referred to the Planning Committee who had upheld the previous refusal.

2018/34 TRAFFIC CALMING MEASURES - A working party volunteered to fix the brackets to the poles and fix the SID to one of them.

2018/35 TRAFFIC IN RURAL AREAS - The Chairman reported his letter to The Police and Crime Commissioner concerning the speed of farm vehicles through the village. After a long discussion it was decided that the Council would not make a submission to the Commissioner and it was left to individuals to make representations to him as they see fit.

2018/36 ANNUAL LITTER PICK - The Chairman thanked those who took part and reported that in excess of 25 bags of litter had been removed from the paths and verges in the village.

2018/37 2018 ANNUAL PARISH MEETING - There were no suggestions for a speaker and the meeting will therefore be an open forum unless an important subject reveals itself in the intervening period.

2018/38 CHRISTMAS LIGHTS - The council decided not to pursue this.

2018/39 COUNCIL WEB SITE - Christopher Bishop raised the way in which councillor's details were included on the web site. The Clerk and Frank Potter will investigate.

2018/40 CORRESPONDENCE - The Clerk reported a communication from SCDC regarding the proposed changes to the Suffolk Heaths and Coast Area of Outstanding Natural Beauty.

2018/41 MATTERS FOR CONSIDERATION FOR THE NEXT AGENDA - Grass cutting and Data Protection.

PLEASE NOTE that it was decided to schedule an extra meeting in April as further discussion is required on the above items. The date is below.

2018/12 DATE OF THE NEXT MEETING - Wednesday 25th April 2018 at 7.30pm at the Methodist Church Hall.

The meeting closed at 9.40pm.