

*Draft, not yet approved by Council*  
**PEASENHALL PARISH COUNCIL**  
**MINUTES**

**Minutes of the meeting of the Parish Council held on the 29th of March 2017**

**Present:-** Parish Councillors; John Bawtree, Christopher Bishop, Peter Dance, Chris Norrington (Chairman), Kenneth Parry Brown, Frank Potter (Vice Chairman) and Tony Sore.

Apologies for absence - Teddy Forsythe, Nicholas Levett-Scrivener and Stephen Burroughes (County and District Councillor)

2017/43. The Chairman welcomed Councillors; there were no members of the public.

2017/44. DECLARATIONS OF INTEREST - None

2017/45. PUBLIC FORUM - The Chairman reported points of interest in the reports sent by Stephen Burroughes concerning SCC and SCDC matters which had been circulated to councillors earlier.

2017/46. MINUTES - The minutes of the Parish Council Meeting of the 22<sup>nd</sup> of February 2017 were approved and signed as a true record.

2017/47. MATTERS ARISING FROM THE MINUTES - The Clerk reported that notices regarding the co-option process for a councillor to fill the current vacancy had been posted on the Parish Notice Board and in The Fisherman with a closing date of April 29<sup>th</sup>.

Eleven Bags of rubbish were collected from the paths and verges of the village during the 'Love East Suffolk Litter Pick' on March 25<sup>th</sup>. The clerk is to write to Suffolk Coastal District Council concerning the sealing of the litter bin by the Bus Shelter.

2017/48. FINANCIAL REPORT - Balances (at 28/02/2017) :- Current A/C - £14292.83, Deposit A/C - £7098.61. Cheques signed: MA Trovell (clerk's salary Feb/March 2017) £375.50, MA Trovell (clerk's expenses Oct 2016 - March 2017) £42.35, MA Trovell (PC World invoice for laptop for council use) £469.99, HMRC (PAYE) £141.00.

2017/49. COMMUNITY GROUP FUNDING (x-ref. 2017/32) - The Clerk reported that the art and craft group were not yet in a position to make a formal application for financial assistance.

2017/50. PLANNING ISSUES - Planning Application for the conversion of barn to dwelling, barn West of Bay House, Rendham Road, Peasenhall. There were no objections but the Council recommended that the high level on the East face of the building is of obscure glass to prevent Bay House being overlooked. The Clerk to report this to SCDC Planning department.

2017/51. THE CONDITION OF THE GUL (x-refs 2016/91, 2016/117, 2016/133, 2016/151, 2017/21, 2017/34) - No response as yet from the Environment Agency. The Chairman suggested writing to our MP in order to expedite the clearance of the Gul.

2017/52. PUBLIC TRANSPORT PROVISION (x-refs 2016/118, 2016/134, 2016/152, 2017/20, 2017/35) - Whincops have confirmed that they are unable to quote to provide a service. Other mini-bus options have been unable to help. The clerk is to explore the possibility of trying to encourage volunteer drivers from the village to join the community transport service.

2017/53. TRAFFIC CALMING MEASURES (x-refs 2016/78, 2016/119, 2016/135, 2016/153, 2017/19, 2017/36) - The Chairman, The Clerk and Councillor Bawtree have walked the village and identified five suitable sites for SID poles. These have been submitted to SCC Highways Department for approval and their receipt acknowledged. The approval is dependent on SCC's contractor's report as to their suitability.

2017/54. PEASENHALL SCHOOL (x-refs 2016/115, 2016/131, 2017/17, 2017/37) - The Chairman and The Clerk met Debbie DeCova of SCC on site on 27<sup>th</sup> March. The play equipment was inspected and found to be in such condition that rendered it not suitable to be dismantled and re-erected without considerable repair being necessary. The Council agreed that the matter should not be pursued.

The Clerk is now in possession of the Honours Board, which is in need of woodworm treatment, and a box of photographs from the school. There is a composite circular seat, currently round a tree, at the school which The Council may have if it can be removed.

2017/55. HIGHWAY MATTERS (x-ref 2017/18, (2017/38) - Further to minute 2017/38 The Clerk reported that a reminder had been sent to Councillor Burroughes; this included a request for Highways to deal with the persistent puddle in Sibton Road. As The Council has not had any response on the matter The Chairman would write underlining the need for highway repairs in the village to be undertaken ASAP.

2017/56. CEMETERY TREE - A significant branch has been blown down from a Horse Chestnut tree in the Cemetery. The Council agreed for the Clerk to obtain quotes for tree surgery to make the tree safe. It was agreed that The Chairman and Vice Chairman could approve the expenditure.

2017/57 CORRESPONDENCE - A request for a donation was received from the charity Fresh Start - new beginnings. The council agreed that this should be included in the list of donations to be considered at a later meeting.

A letter from SALC giving details of a Cemetery Management Day on 17<sup>th</sup> May (cost £80) has been received. The Council agreed that The Clerk should apply for a place.

2017/58. MATTERS FOR CONSIDERATION FOR THE NEXT AGENDA - The Chairman explained that urgent business only would be considered at the next meeting (The Annual Meeting). Non-urgent business would be held over until the June Meeting.

2017/59. DATE OF THE NEXT MEETING, which will include THE ANNUAL PARISH MEETING - Wednesday 24<sup>th</sup> May 2017 at 7.00pm in the Village Hall.

The meeting closed at 9.10pm.