

PEASENHALL PARISH COUNCIL

Minutes of the Peasehall Parish Council Annual Meeting
held at the Assembly Hall on **Wednesday 15th May 2024**

2024/048 Attendance and apologies

Attendees:

Cllr. Barry Rowing (Chairman)
Cllr. Jane Collins
Cllr. Zoe Horlock
Cllr. Sam Seddon
Cllr. Gary Greenwood
Cllr. Roger Benstead

Apologies for absence:

Cllr Sam Bryant
County Cllr Stephen Burroughes

In attendance:

Carol Hume - Parish Clerk
District Councillor Julia Ewart
2 members of the public

2024/049 Election of Officers and Representatives

- a) Election of Chairman for 2024/2025 – there were no nominations. Position remains vacant.
- b) Election of Vice-Chairman for 2024/2025 – Cllr Rowing (proposed Cllr Horlock, seconded Cllr Sneddon and agreed unanimously). He signed a declaration of acceptance of office form.
- c) Election of Tree Warden – Cllr Benstead (proposed Cllr Rowing, seconded Cllr Collins and agreed unanimously).
- d) Election of two trustees for Peasehall United Charities – Cllr Rowing (proposed Cllr Collins, seconded Cllr Horlock and agreed unanimously) and Cllr Collins (proposed Cllr Rowing, seconded Cllr Horlock and agreed unanimously).
- e) Election of a Trustee for Peasehall Assembly Hal - I Cllr Horlock (proposed Cllr Rowing, seconded Cllr Collins and agreed unanimously).
- f) Election of a Trustee for the Peasehall & Sibton Playing Fields – Cllr Greenwood (proposed Cllr Rowing, seconded Cllr Seddon and agreed unanimously).
- g) Election of a representative on the Suffolk Association of Local Councils – Cllr Collins (proposed Cllr Rowing, seconded Cllr Horlock and agreed unanimously).
- h) Election of a representative on the Peasehall and Sibton Speedwatch – Cllr Horlock (proposed Cllr Rowing, seconded Cllr Benstead and agreed unanimously)
- i) Appointment of a Safeguarding Officer – Cllr Horlock (proposed Cllr Rowing, seconded Cllr Seddon and agreed unanimously).

The Council agreed that Cllr Rowing would stand as the PPC acting-Chairman until September 2024.

2024/050 Co-option of a new councillor

Mr John Bawtree gave the Council a summary of what he hopes to bring to the role of councillor. He has experience as a former council member with his main interest being in planning and village issues. After a proposal from Cllr Rowing, seconded by Cllr Benstead, Mr Bawtree was co-opted unanimously as a councillor. He signed a declaration of acceptance of office form.

2024/051 Minutes

The minutes of the meeting held on 17th April 2024 were approved as an accurate record and signed by the Chairman.

2024/052

To receive progress reports for information

A letter as agreed by the Parish Council at the PPC meeting held on 17th April 2024 was sent to Mr. M. Collins on 5th May, a reply from Mr. Collins was received on 7th May and a second letter from the Parish Council was sent to Mr Collins on 12th May. A letter of concern from a resident was received by the clerk on 20th April 2024 relating to the running of the PPC meeting on 17th April 2024. A reply was sent to the resident on behalf of PPC signed by the Chairman and the clerk on 10th May 2024. All these letters have been circulated to councillors for their consideration. Cllr Rowing asked if councillors wished to either discuss them now, hold an EGM or put them on the agenda for the next meeting. After some discussion it was agreed that the letters should be put on the agenda for the meeting to be held on 19th June 2024 under "Correspondence" when any members of the public present will be asked to leave on account of the inclusion of some personal details of certain residents in one of the letters.

2024/053

Finance and Governance

a) The current bank account balances were confirmed by the RFO:

Current Account: £38,247.28 – receipt £6044.50

Savings Account: £36,651.30

b) The RFO reminded councillors to update their entry on the Register of Interests if needed.

c) The internal audit by SALC is booked for w/c 24th June. AGAR forms will need to be signed at the next meeting as the AGAR needs to be completed by 30th June.

d) The half-yearly Precept of £6044.50 was received on 30th April 2024.

e) The insurance renewal documents, and the quotation having been circulated previously were agreed, apart from a minor address alteration.

f) The payments as listed on the agenda were approved for payment.

Cllr Rowing asked if the volunteers mentioned in his report could be given a small gift of thanks paid for by PPC. The council agreed to this request.

2024/054

Planning – DC/24/1357/FUL Snows Hall, Hubbards Hill, Peasenhall

There were no objections to this application. Council agreed on the wording of the response to be put on the ESC planning comment section by the clerk as "Peasenhall Parish Council will support this application, short-term holiday lets are to be encouraged in Peasenhall".

2024/055

Villages Issues

a) Allotments/Open space area - Cllr Rowing has again been in touch with ESC but there is no further news. He may contact District Cllr Ewart about this to see if she can find out more information.

- b) Traffic issues – The clerk said that Heveningham Parish Council will discuss the request from PPC for a contribution of £150 towards a further survey on Heveningham Long Lane at their meeting tonight. Cllr Horlock said there are still not enough volunteers for Speedwatch – two more are needed. The SID is working well, the other one needs to be moved. Cllr Horlock attended the latest Northern Area Sizewell C meeting which was well-attended and lively. There is a dedicated helpline for any concerns about HGV's on local roads. Cllr Seddon reported on 8th May to Suffolk Highways that the 30 mph sign on Badingham Road has collapsed. The work should be completed in approximately 5 days. The B1122 Yoxford/Leiston road is to be changed to 30 mph because of Sizewell C. Cllr Seddon has been in touch with District Cllr Ewart with his concerns about the consequences of this change. Further concerns regarding potholes along Heveningham Long Lane – Cllr Horlock has spoken to County Cllr Burroughes and he will try and get some work arranged. Cllrs Seddon and Horlock will progress the Community Self-help Scheme by doing the training. New litter-picking equipment has been ordered. The dog excrement bin has been moved as requested.
- c) Emergency Plan update – Cllr Bryant had sent his apologies so this will go on to the agenda for the next meeting.
- d) First Aid Course – Cllr Collins has spoken to East Anglian Medical Care about running a course at the Assembly Hall. An advert has gone into the Yoxmere Fisherman so it remains to be seen how many people are interested in attending any course.

2024/056 Date of the next meeting - The next meeting will be held on Wednesday 19th June 2024 at 7 pm in the Assembly Room.

The meeting closed at 21.40 hours.

Carol Hume, Parish Clerk/RFO

Minutes signed as correct:

Date:

