

## PEASENHALL PARISH COUNCIL

Minutes of the Peasenhall Parish Council Annual Meeting  
held at the **Assembly Hall on Wednesday 21<sup>st</sup> May 2025 at 9.00 pm**

### **2025/050 Attendance and apologies**

#### **Attendees:**

Cllr. Barry Rowing (Chairman)  
Cllr. Zoe Horlock  
Cllr. Roger Benstead  
Cllr. John Bawtree  
Cllr. Gary Greenwood  
Cllr Sam Seddon  
Cllr Stephen Long  
Dist. Cllr Julia Ewart

#### **Apologies for absence:**

Cllr John Bimson

#### **In attendance:**

Carol Hume - Parish Clerk  
3 members of the public

**Not attending:** Cllr Oliver Charles

Apologies for absence were approved.

The Chairman decided to change the agenda at this stage so that CC Burroughes and DC Ewart could speak on the next item.

### **2025/051 Village Issues**

a) Mabels Walk Open Space Consideration – The Chairman gave an update on recent developments on this. He had a meeting on site with Sarah Mortimer, SZC Community Fund Project Manager to update her on the progress of the project so far, subsequently he had also contacted Ben Woolnough, Head of Planning at ESC, several times to clarify the situation. A phone call from Mr Woolnough received on 9<sup>th</sup> May following an email from Cllr Rowing to Iain Robertson, Senior Planner, ESC regarding the response to the pre-application made earlier this year, gave him the news that ESC had decided that PPC will not be receiving ownership of the public open space land at Mabels Walk, even though the play area would actually be considered as permitted development. However the allotment specification as shown in REV 6 has generally been accepted and that land is proposed to be transferred to PPC ownership. DC Ewart asked if PPC had taken any legal advice over this but was told that because PPC is only the third party in the S106 agreement, none had been taken. DC Ewart said that the East Suffolk Planning Alliance could be helpful and there may be someone available from ESPA who has been helpful recently with another planning issue in a nearby parish. There followed some discussion about potential cost of legal advice but it was agreed that an initial consultation fee would have to be paid anyway. Cllr Rowing proposed “that PPC proceed to contact legal representation as to the direction PPC should take on the public open space at Mabels Walk”. This proposal was unanimously agreed.

b) Hackney Road parking – Some discussion as to whether PPC should propose to SCC whether it would be possible to have double yellow lines on the corner from No. 2 in a westerly direction, with “H” markings to advise of the existing dropped kerbs for disabled access. A resident pointed out that this is a sensitive problem and there is not going to be a simple solution. Cllr Rowing proposed putting a flyer through the doors of the residents who are parking on Hackney Road asking for some feedback from them on how to resolve the visually obstructive and general parking problem there. This was agreed so Cllr Rowing will draft a flyer for PPC to agree to and then it will be distributed to the residents in that area.

**2025/020**

**2025/052**

**Minutes**

The minutes of the Parish Council Meeting held on 16<sup>th</sup> April 2025 were signed by the Chairman as correct.

**2025/053**

**Election of Officers and Representatives**

- a) Election of Chairman for 2025/2026 – Cllr Rowing (proposed Cllr Seddon, seconded Cllr Horlock and agreed unanimously). Cllr Rowing duly signed the declaration of acceptance of office form.
- b) Election of Vice-Chairman – There were no nominations. The position remains vacant.
- c) Election of Tree Warden – Cllr Benstead (proposed Cllr Rowing, seconded Cllr Horlock and agreed unanimously).
- d) Election of two Trustees for Peasehall United Charities – Sylvia Miller (proposed Cllr Rowing, seconded Cllr Horlock and agreed unanimously). One vacancy remains.
- e) Election of a Trustee for Peasehall Assembly Hall – Cllr Horlock (proposed Cllr Bawtree, seconded Cllr Rowing and agreed unanimously).
- f) Election of a Trustee for the Peasehall & Sibton Playing Fields – Cllr Greenwood (proposed Cllr Horlock, seconded Cllr Rowing and agreed unanimously).
- g) Election of a representative on SALC – Cllr Benstead (proposed Cllr Rowing, seconded Cllr Long and agreed unanimously).
- h) Election of a representative for the Peasehall & Sibton Speedwatch – Cllr Horlock (proposed Cllr Rowing, seconded Cllr Bawtree and agreed unanimously).
- i) Election of a Safeguarding Officer – Cllr Horlock (proposed Cllr Rowing, seconded Cllr Seddon and agreed unanimously).

**2025/054**

**Finance and Governance**

- a) The current bank account balances were confirmed by the RFO:  
Current Account balance £37,075.78, including precept receipt £6,836.43  
Savings Account balance £37,195.12
- b) The RFO reminded councillors to update their entries on the Register of Interests if there were any changes.
- c) The AGAR 2024/25 Annual Governance Statement and the Accounting Statements for 2024/25 were approved and signed by the Chairman.
- d) The AGAR 2024/25 Certificate of Exemption was approved and signed by the Chairman.
- e) The half-yearly Precept of £6,836.43 was received on 30<sup>th</sup> April 2025.
- f) The insurance renewal documents along with the quotation for 2025/2026 having been circulated to councillors previously were agreed unanimously. The RFO will research a possible new insurance provider for 2026/2027.
- g) The payments as listed on the agenda were approved for payment.
- h) The letter of engagement from SALC as internal auditors was approved unanimously.

**2025/021**



