

PEASENHALL PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of Peasehall Parish Council on Wednesday 21st May 2025, following the Annual Parish Meeting.

Members of the public and the press are welcome to attend

AGENDA FOR THE 2025 ANNUAL MEETING

1. Attendance and apologies

2. Election of Officers and Representatives

- a) Election of Chair for 2025-2026 (Vacant until 18th September 2024 when Cllr Rowing elected)
- b) Election of Vice-Chair for 2025-2026 (Cllr. Rowing until 18th September, currently vacant)
- c) Election of Tree Warden for 2025-2026 (Cllr. Benstead in 2024-2025)
- d) Election of 2 Trustees for Peasehall United Charities (Cllrs Rowing and Collins in 2024-2025)
- e) Election of a Trustee for Peasehall Assembly Hall (Cllr Horlock in 2024-2025)
- f) Election of a Trustee for the Peasehall & Sibton Playing Fields (Cllr Greenwood in 2024-2025)
- g) Election of a representative for SALC (Cllrs Collins and Benstead in 2024-2025)
- h) Election of a representative on the Peasehall & Sibton Speedwatch (Cllr Horlock in 2024-2025)
- i) Appointment of a Safeguarding Officer for 2025-2026 (Cllr Horlock in 2024-2025)

3. Minutes

- a) To approve as accurate the minutes of the meeting held on 16th April 2025

4. Finance and Governance

- a) To note the latest financial position, including receipts - £6836.43
- b) To remind Councillors to update their entries on the Register of Interests as appropriate
- c) To approve the end of year Accounting Statements (AGAR 2024-2025)
- d) To agree exemption from external audit
- e) Notification of half-yearly Precept received to be minuted
- f) To review the Insurance Policy and consider the renewal quotation (previously circulated)
- g) To authorise approval of the payments as listed below

5. Planning

No new applications received.

7. Village Issues

- a) Mabels Walk Open Space Consideration
- b) Hackney Road Parking

8. Next Meeting

The next meeting of the Parish Council will be held on **Wednesday 18th June 2025** at 7pm in the Assembly Rooms

Payments requiring authorisation			21st May 2025				
Date	Supplier	Item	Gross	VAT	Net	Comment	Power
01/05/2025	Carol Hume	Salary - April 2025	£ 345.16		£ 345.16		LGA 1972 s112
01/05/2025	Carol Hume	Expenses	£ 24.00		£ 24.00	see clerk's expenses detail sheet	n/a
05/05/2025	HMRC	Month 1 (ending 5/5/25) PAYE	£ 17.80		£ 17.80		n/a
31/03/2025	SALC	6 months payroll service	£ 54.00	£ 9.00	£ 45.00		n/a
01/04/2025	SALC	Membership subs for 2025/2026	£ 283.01		£ 283.01		n/a
13/04/2025	Peasenhall Assembly Hall	Hall hire on 16/4/2025	£ 24.00		£ 24.00		n/a
04/05/2025	Peasenhall Assembly Hall	Hall hire on 21/5/2025	£ 24.00		£ 24.00		n/a
29/04/2025	David Kindred	Grass-cutting invoice PPC-1-25	£ 240.00		£ 240.00	Paid BACS 2/05/2025	n/a
Total			£ 1,011.97	£ 9.00	£ 1,002.97		
	Authorised By			Date	21/05/2025		
		Chairman					
	All invoices and payments listed above have been examined, verified and certified by the RFO, Carol Hume						