

PEASENHALL PARISH COUNCIL

Councillors are summoned to attend the Annual Meeting of Peasehall Parish Council on Wednesday 15th May 2024, following the Annual Parish Meeting.

Members of the public and the press are welcome to attend

AGENDA FOR THE 2024 ANNUAL MEETING

1. Attendance and apologies

2. Election of Officers and Representatives

- a) Election of Chair for 2024-2025 (Vacant in 2023-2024)
- b) Election of Vice-Chair for 2024-2025 (Cllr. Potter in 2023-2024)
- c) Election of Tree Warden for 2024-2025 (Cllr. Benstead in 2023-2024)
- d) Election of 2 Trustees for Peasehall United Charities (Cllrs Rowing and Collins in 2023-2024)
- e) Election of a Trustee for Peasehall Assembly Hall (Cllr Horlock in 2023-2024)
- f) Election of a Trustee for the Peasehall & Sibton Playing Fields (Cllr Liston in 2023-2024)
- g) Election of a representative on the Suffolk Association of Local Councils (Cllr Collins in 2023-2024)
- h) Election of a representative on the Peasehall & Sibton Speedwatch (Cllr Horlock in 2023-2024)
- i) Appointment of a Safeguarding Officer for 2024-2025 (Cllr Potter in 2023-2024)

3. Co-Option of Councillor

- a) To discuss co-option of Mr John Bawtree, who has expressed interest in becoming a Councillor

4. Minutes

- a) To approve as accurate the minutes of the meeting held on 17th April 2024.
- b) To receive progress reports for information

5. Finance and Governance

- a) To note the latest financial position, including receipts
- b) To remind Councillor's to update their Registers of Interests as appropriate
- c) To approve the Internal Audit 2023-2024
- d) Notification of half-yearly Precept received to be minuted
- e) To review the Insurance Policy and consider the renewal quotation (circulated)
- f) To authorise approval of the payments below

Details	Payee	Amount	Power
Hire of Assembly Hall 15 th May 2024	Peasehall Assembly Hall	£24.00	n/a
Clerk's Salary April 2024	Carol Hume	£345.16	LGA 1972 s. 112
Insurance premium renewal	Clear Insurance Management Ltd	£593.42	n/a
Clerk's Expenses April 2024 – home working	Carol Hume	£24.00	n/a
12v battery for SID	Barry Rowing	£44.90	n/a

To note payments made since the April meeting

Details	Payee	Amount	Power
Speaker at the APM	Suffolk Wildlife Trust	£50.00	n/a

6. Planning

DC/24/1357/FUL Snows Hall, Hubbards Hill, Peasenhall

7. Village Issues

- a) Mabels Walk update
- b) Traffic issues
- c) Emergency Plan update
- d) First Aid course

8. Next Meeting

The next meeting of the Parish Council will be held on **Wednesday 19th June 2024** at 7pm in the Assembly Rooms

Carol Hume
Parish Clerk
8.5.2024