

PEASENHALL PARISH COUNCIL

Councillors are summoned to attend a meeting of Peasehall Parish Council at the **ASSEMBLY ROOM**
ON WEDNESDAY 16th OCTOBER 2024 at 7 PM

AGENDA

Please note some items listed below may be confidential and will therefore need to be moved to a different position on the Agenda at the start of the meeting.

1. Attendance and approval of apologies

2. To receive declarations of interest and to consider requests for dispensation

3. Election of Vice-Chairman of Council

4. Co-option of new Councillor

5. Public Forum

- a) Time for the Public to speak
- b) To receive reports from District Cllr. Julia Ewart and County Cllr. Stephen Burroughes

6. Minutes

To approve as accurate the minutes of the Parish Council Meeting held on 18th September 2024

7. To receive progress reports for information

- a) Emergency Plan
- b) Extra litter bins
- c) Warm Welcome Scheme
- d) River Yox debris update
- e) SZC Community Forum meeting 9.10.2024 report

8. Finance and Governance

- a) To note the current financial position, including receipts
- b) To receive the Bank Reconciliation for Q2
- c) To receive a Budget v Actuals update for Q2
- d) To consider a request from Peasehall & Sibton Sports Field for a donation of £300
- e) To consider a donation to the Lions Club reference the "Message in a Bottle" scheme
- f) To note updates to the Asset Register
- g) To adopt a General Reserve Policy
- h) To review the scope & effectiveness of arrangements when appointing SALC as Internal Auditor for 2024/2025
- i) To authorise the payments below:

Details	Payee	Amount	Power
Hire of Assembly Hall (16/10/2024)	Assembly Hall	£24.00	n/a
Clerk's Salary (September) 2024	Carol Hume	£344.96	LGA 1972 s. 112
Clerk's expenses (see detailed sheet)	Carol Hume	£24.00	n/a
Month 6 (October 2024) income tax due	HMRC	£18.00	n/a

AGAR review y/e 31.3.2024	PKF Littlejohn LLP	£252.00	n/a
Donation as agreed by PPC	Citizens Advice East Suffolk Ltd	£300	S137
Grounds Maintenance July to September 2024	East Suffolk Services Ltd	£902.70	n/a
6 months payroll service	SALC	£54.00	n/a

9. Planning – No new applications received

10. Mabel’s Walk Open Space Area & Allotments – Any further updates

11. Village Issues

- a) Traffic management and surveys
- b) New Hub & Fitness facility at Peasenhall & Sibton Sports Field - any update
- c) Village Christmas Tree Event
- d) WW1/WW2 Service of Remembrance in November
- e) A proposal for marking Rose Harsent’s grave in the Cemetery

12. Correspondence

- a) Councillor email addresses and website address domain name update from the Clerk
- b) Email from Ben Woolnough, ESC Head of Planning, as circulated – any comments

13. Matters to be brought to the attention of the Council

14. Date of Next Meeting

The date of the next Parish Council meeting is **Wednesday 20th November 2024** at 7 pm in the **Methodist Church Room**

Carol Hume

Parish Clerk

07.10.2024